



Ddev Plastiks Industries Limited

CIN: L24290WB2020PLC241791

Registered Office: 2B, Pretoria Street, Kolkata- 700 071

SUSTAINABLE PROCUREMENT POLICY

1. Objectives

Sustainable procurement involves integrating economic, social, and environmental considerations into procurement decisions to promote sustainable development while achieving cost-effectiveness. The primary objective of this policy is to align the procurement practices of Ddev Plastiks Industries Limited with its sustainability goals.

This Sustainable Procurement Policy outlines Ddev Plastiks Industries Limited's expectations and approach to sourcing input materials sustainably. It aligns with the United Nations Sustainable Development Goals (SDGs) and fosters enhanced communication and partnerships with vendors. The overarching aim is to ensure sustainable sourcing practices throughout the value chain, requiring all partners to maintain and share accurate data on the origins and production methods of materials. Through mutual commitment, Ddev Plastiks Industries Limited and its suppliers strive for traceability, ethical practices, and long-term value creation for all stakeholders.

2. Scope and Applicability

Procurement excellence is central to the corporate strategy of Ddev Plastiks Industries Limited, with 'Procurement' identified as a key sustainability domain driving the business.

This policy applies to all personnel, direct and indirect suppliers, contractors, and business partners associated with Ddev Plastiks Industries Limited. It sets minimum standards for procurement, with higher standards mandated by local laws or regulations taking precedence.

All materials procured by the company, whether directly or indirectly, are governed by this policy. All suppliers, whether providing raw materials or services, are expected to comply with the outlined standards.

3. Definitions

- **Business Partner:** Any agent, distributor, joint venture partner, or other third party authorized to act on behalf of Ddev Plastiks Industries Limited.
- **Code:** The Code of Conduct for Suppliers and Service Providers of Ddev Plastiks Industries Limited.

- **Direct Suppliers:** Entities providing raw materials and goods used directly in manufacturing.
- **Distributors:** Intermediaries providing materials to Ddev Plastiks Industries Limited.
- **Indirect Suppliers:** Providers of services and goods not directly involved in manufacturing.
- **Ddev Plastiks Industries Limited Personnel:** Employees, workers, and directors of the company.
- **Suppliers:** Direct and Indirect Suppliers of the company.

4. Policy

The supply chain of Ddev Plastiks Industries Limited spans diverse domestic and international sources. Recognizing the extended impact of its operations, the company emphasizes influencing the entire value chain for positive outcomes.

The policy supports ethical practices, environmental conservation, and employee welfare throughout the supply chain. It relies on strong supplier relationships to foster transparency and shared responsibility.

Suppliers are required to:

- Comply with all applicable national, state, and local laws.
- Honor business agreements and regulations.
- Safeguard human rights, with special focus on vulnerable groups.
- Protect and enhance the natural environment, including biodiversity, water, and soil resources.

4.1 Sustainable Sourcing

Suppliers must:

- Adhere to the Code of Conduct for Suppliers and Service Providers.
- Provide traceable sourcing details to support responsible practices.
- Commit to protecting natural ecosystems, biodiversity, and aquatic resources.
- Respect human rights, including those of indigenous communities and smallholders.
- Implement grievance mechanisms for stakeholders to report issues without fear of retaliation.
- Share operational details through third-party programs and participate in audits and assessments upon request.

4.2 Other Standards

Suppliers are encouraged to participate in certification programs that ensure ethical, sustainable, and traceable sourcing practices. Examples include:

- ISO Certification
- Forest Stewardship Council (FSC)
- Programme for the Endorsement of Forest Certification (PEFC)
- REACH
- Good Manufacturing Practice (GMP)
- Halal Certification

- Kosher Certification
- EcoVadis

4.3 Shared-Value Community Programs

Ddev Plastiks Industries Limited promotes programs that link business performance with societal impact. Suppliers are encouraged to engage with local communities to support sustainable development.

4.4 Supply Chain Disclosures

Suppliers are encouraged to disclose information about their sourcing practices to support long-term sustainability. Compliance with the company's supplier evaluation program is expected.

5. Policies on Specific Materials

- **Raw Materials:** The company defines quality standards for raw materials and conducts vendor evaluations before procurement. Risk assessments guide sourcing strategies and ensure sustainability.
- **Packaging Material:** The company commits to using sustainable packaging materials from responsible sources and promotes recycling and reuse to reduce environmental impact.

6. Raise Your Concern

For inquiries or concerns about this policy, contact the procurement team at Ddev Plastiks Industries Limited. Suspected violations can be reported to the compliance team at kolkata@ddevgroup.in

Retaliation against individuals raising concerns is strictly prohibited. The company will investigate alleged misconduct and may impose disciplinary actions, including termination, for violations.

Preferential Procurement Policy

Ddev Plastiks Industries Limited values diversity and aims to foster an equitable world through inclusive procurement practices. The company commits to giving preference to local businesses and locally made products.

Preferred supplier categories include:

- Micro, Small & Medium Enterprises (MSME)
- Vendors aligned with the 'Make in India' initiative
- Local suppliers
- Self-help groups
- Small and community vendors

Code of Conduct for Suppliers and Service Providers

This Code reflects Ddev Plastiks Industries Limited's commitment to human rights, environmental responsibility, and ethical business practices. Suppliers and service providers are expected to:

- 1. Social Practices**
 - Prohibit child labor and forced labor.
 - Ensure workplaces are free from discrimination.
 - Provide a safe, healthy work environment.
- 2. Human Rights**
 - Develop procedures to uphold human rights.
 - Map and track progress in human rights performance.
- 3. Environmental Practices**
 - Comply with environmental laws and adopt sustainable practices.
- 4. Integrity**
 - Avoid conflicts of interest and prohibit bribery or corruption.
 - Limit gifts or hospitality to nominal value.
- 5. Reporting Violations**
 - Report violations to relevant managers. Reports will be confidential and retaliation-free.
- 6. Assessments**
 - Suppliers are subject to evaluations and audits to ensure compliance with this Code.

Ddev Plastiks Industries Limited supports its suppliers in meeting these standards and encourages continuous improvement.